

**MINUTES OF THE MEETING OF STANDING COMMITTEE ON  
ACADEMIC MATTERS OF THE ACADEMIC COUNCIL**

**Held on Friday, the 21<sup>st</sup> June, 2019 at 02:30 p.m.  
Council Hall, University of Delhi, Delhi-110007**

A meeting of the Standing Committee on Academic Matters was held on Friday, the 21<sup>st</sup> June, 2019 at 02:30 p.m. in the Council Hall, University of Delhi, Delhi.

The following members were present:

1. Prof. J.P. Khurana (Chairman)  
Pro-Vice-Chancellor (Acting)
2. Prof. Rajeev Gupta
3. Prof. Mohan
4. Prof. Pankaj Gupta
5. Prof. Suman Kundu
6. Prof. (Ms.) N. Ranganathan
7. Prof. Reetesh Kumar Singh
8. Prof. Vandana Roy
9. Prof. Sudhir A. Shah
10. Prof. Vasudha Bhatnagar
11. Prof. V.K. Dixit
12. Prof. C.S. Lalitha
13. Prof. Raj Kumar
14. Prof. Balaganapathi Devarakonda
15. Prof. Ramesh C. Bharadwaj
16. Prof. Ramesh Chandra
17. Dr. Pratyush Vatsala Tripathi
18. Dr. Rasal Singh
19. Dr. Firasat Hussain
20. Mr. Saikat Ghosh
21. Dr. Ratnesh Rajan Saxena

**SPECIAL INVITEE**

1. Prof. Anil Aneja
2. Dr. Bipin Tiwary
3. Prof. Ram Singh
4. Prof Tarun Kumar Das

1/ The Committee welcomed the following who had become members of the Standing Committee on Academic Matters:

**WELCOME**

1. Prof. J.P. Khurana
2. Prof. C.S. Dubey
3. Prof. Rajeev Gupta
4. Prof. S.D. Biju
5. Prof. Mohan
6. Prof. Pankaj Gupta
7. Prof. Vijay Kmar Kaul
8. Prof. Suman Kundu
9. Prof. Deepti Omchery Bhalla
10. Prof. (Ms.) N. Ranganathan

11. Prof. Reetesh Kumar Singh
12. Prof. Sunita Singh Sengupta
13. Prof. Vandana Roy
14. Prof. Sudhir A. Shah
15. Prof. G.V.R. Prasad
16. Prof. Sanjay Jain
17. Prof. Vasudha Bhatnagar
18. Prof. V.K. Dixit
19. Prof. C.S. Lalitha
20. Prof. Raj Kumar
21. Prof. Balaganapathi Devarakonda
22. Prof. Ramesh C. Bharadwaj
23. Prof. Ramesh Chandra
24. Prof. Simrit Kaur
25. Dr. Swati Pal
26. Dr. Pratyush Vatsala Tripathi
27. Dr. Balram Pani
28. Dr. Rasal Singh
29. Dr. Firasat Hussain
30. Mr. Saikat Ghosh
31. Dr. Richa Raj
32. Dr. Ratnesh Rajan Saxena

2/ The Committee placed on record its deep sense of appreciation for the services rendered by the following during their tenure as member of the Standing Committee on Academic Matters:

**APPRECIATION**

1. Prof. J.P. Khurana
2. Prof. C.S. Dubey
3. Prof. Rajesh Tandon
4. Prof. M.K. Pandit
5. Prof. Mohan
6. Prof. Prakash Chandra Jha
7. Prof. V.K. Kaul
8. Prof. Pradeep Kumar Burma
9. Prof. Suneera Kasliwal
10. Prof. (Ms.) N. Ranganathan
11. Prof. Kavita Sharma
12. Prof. Ved Kumari
13. Prof. Sunita Singh Sengupta
14. Prof. Sharda Sharma
15. Prof. G.V.R. Prasad
16. Prof. Sanjay Jain
17. Prof. Vasudha Bhatnagar
18. Prof. C.S. Lalitha
19. Prof. S.C. Rai
20. Prof. Raj Kumar
21. Prof. A.K. Kapoor
22. Prof. V.K. Dixit
23. Dr. Balram Pani
24. Dr. Pratyush Vatsala Tripathi
25. Dr. Babli Moitra Saraf
26. Dr. Savita Roy
27. Dr. Geeta Bhatt
28. Dr. R.N. Dubey

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29. Dr. M. Ramananda Singh
30. Sh. Hans Raj
31. Dr. Pankaj Garg
32. Dr. Nachiketa Singh
33. Dr. K.P. Singh
34. Dr. Vivek

3/ Recommendations of the Standing Committee on Academic Matters to the Academic Council are enclosed as per **Annexure – 1**.

The meeting ended with a vote of thanks to the Chair.

*Jiten Khurana*  
21/6/19  
(Prof. J.P. Khurana)  
Chairman

Annexure -1

**RECOMMENDATIONS OF THE STANDING COMMITTEE ON ACADEMIC MATTERS OF THE  
ACADEMIC COUNCIL HELD ON FRIDAY, 21<sup>ST</sup> JUNE, 2019**

Item No	Brief description of the Item	Recommendations of the Standing Committee on Academic Matters
1.	To consider the recommendations of the Preparatory Committee constituted vide notification no. Estab.II(i)/2017/1709 dated 27 <sup>th</sup> November, 2017 for setting up of the Centre for Disability Studies.	Resolved that the recommendations of the Preparatory Committee constituted vide notification no. Estab.II(i)/2017/1709 dated 27 <sup>th</sup> November, 2017 for setting up of the Centre for Disability Studies be accepted and recommended to the Academic Council for consideration.
2.	To consider establishing the Delhi School of Public Policy & Governance (DSP&G) at University of Delhi under Ordinance XX of the Ordinances of the University.	Resolved that the proposal of establishing the Delhi School of Public Policy & Governance (DSP&G) at University of Delhi under Ordinance XX of the Ordinances of the University be accepted and recommended to the Academic Council for consideration.

*J.P. Khurana*  
21/6/19  
Prof. J.P. Khurana  
(Chairman)

**- Report of the Preparatory Committee constituted vide notification no. Estab.II(i)2017/1709 dated 27th November, 2017 to make recommendations regarding all aspects of setting up of the Centre for Disability Studies**

### Background

Consequent to the announcement by the Hon'ble Vice-Chancellor, University of Delhi to set up a Centre for Disability Studies in the University, a Preparatory Committee to make recommendations relating to all aspects of this proposed Centre was constituted vide notification no. Estab.II(i)2017/1709 dated 27th November, 2017 (Copy enclosed as Annexure II). The following are the members of this Committee:

- |   |                    |
|---|--------------------|
| 1. Prof. Anil K. Aneja, OSD, EOC and Nodal Officer, PwD | (Chairperson)      |
| 2. Dr. Bipin K. Tiwary, OSD, EOC                        | (Member Secretary) |
| 3. Prof. Kusum Lata Malik, Deptt. of Hindi              | (Member)           |
| 4. Prof. Sanjeev Kumar HM, Deptt. of Political Science  | (Member)           |
| 5. Dr. Santosh Kumar Rai, Deptt. of History             | (Member)           |
| 6. Dr. Renu Malaviya, Lady Irwin College                | (Member)           |
| 7. Dr. Nikhil Jain, Dyal Singh College                  | (Member)           |
| 8. Dr. Pramod Kumar Singh, Maitreyi College             | (Member)           |

There were eight meetings of the full Committee besides a number of meetings of the two sub-committees constituted to examine various aspects of the structure and syllabi pertaining to the Centre. In addition, the committee held three face-to-face public consultations with the stake holders. The committee also had interactions with three renowned International Experts in Disability Studies, namely, Prof. Sharon Snyder and Prof. David Mitchell from George Washington University, USA and Professor Nicholas Watson, Director Disability Studies Department, University of Glasgow, UK.

Based on the above deliberations the committee makes the following recommendations for the setting up of the Centre for Disability Studies.

### Recommendations

1. The name of the Centre should be Centre for Disability Studies and it should be setup under a new Ordinance to be numbered as 'OrdinanceXX (P)' of the University. The draft ordinance is enclosed as Annexure-I.
2. It should be an inclusive Centre consisting of faculty and students with and without disabilities.
3. Among others, the Centre should have the following functions:
  - (a) Offer Certificate courses in disability studies and related areas such as but not limited to:
    - i. Disability and Gender
    - ii. Disability and Human Rights
    - iii. Disability and Law
    - iv. Disability in relation to Language, Literature and Culture
    - v. Disability and Communication
    - vi. Disability and Media
    - vii. Disability and Health

- viii. Disability and Society
  - ix. Disability and Religion
  - x. Disability and Voluntarism
  - xi. Disability in relation to Theater, Cinema and other performing arts
  - xii. Indian Sign Language Interpretation
  - xiii. Disability and Technology
  - xiv. Braille Systems
  - xv. Disability and Sports
- (b) Offer Diploma courses in disability studies and related areas such as but not limited to:
- i. Disability and Gender
  - ii. Disability and Human Rights
  - iii. Disability and Law
  - iv. Disability in relation to Language, Literature and Culture
  - v. Disability and Communication
  - vi. Disability and Media
  - vii. Disability and Health
  - viii. Disability and Society
  - ix. Disability and Religion
  - x. Disability and Voluntarism
  - xi. Disability in relation to Theater, Cinema and other performing arts
  - xii. Indian Sign Language Interpretation
  - xiii. Disability and Technology
  - xiv. Braille Systems
  - xv. Disability and Sports
- (c) Offer Skills Development courses.
- (d) Offer appropriate courses for disability professionals and those wishing to work in the field of disability.
- (e) Offer Post-graduate courses in disability studies and related areas.
- i. Offer Open Elective Post-Graduate courses in disability studies and related areas which will be recognized in academic Departments of the University towards Post-Graduate credits for completion of Masters degrees in the respective departments.
- (f) Conduct M.Phil/Ph.D. programmes in disability studies and related areas.
- (g) Conduct research in the field of disability.
- (h) Offer online/distance learning courses in disability studies and related areas.
- (i) Liaison with various academic departments of the University to ensure the inclusion of disability in Undergraduate, Postgraduate and Research Programmes run by the concerned departments either directly or through colleges.
- (j) Act as a Resource Centre in disability studies and related areas for faculty/students of the University and outside.
4. The structure of the Centre for Disability Studies should be in line with the structures of various other Centres constituted under Ordinance XX of University of Delhi.
- (a) The Centre should have a Governing Body, an Advisory Council, a Director, an Honorary Director, and an OSD as is the case in some other Centres of the University.
  - (b) Further, the Centre should include at least three Professors, four Associate Professors and five Assistant Professors as well as other appropriate academic and non-academic staff. In addition, at least two sign language interpreters should be appointed in the Centre. It should also be equipped with adequate infrastructural support and facilities.
  - (c) Faculty members from various colleges/departments of the University may be invited as Guest Faculty or on deputation to the Centre.
  - (d) Disability Experts from outside the University may also be invited as Guest Faculty.

5. Till such time full time/substantive appointments can be made in the Centre, the Vice-Chancellor may appoint the Director, the Honorary Director, the OSD as well as academic and non-academic staff on additional charge basis.
6. The University should consider appointing at least three full time Professors, four Associate Professors and five Assistant Professors in the Centre. These can be from any discipline but having knowledge and experience in the domains of disability/disability studies. In addition appropriate non-teaching staff may be provided.
7. The Centre should have at least three classrooms with technology support, a Director's Office, the Administrative Office, a Library room, a Committee room, a Technology Resource room, a Seminar Room and Office space for the faculty members.
8. An initial grant of Rs. 1 Crore (Rupees One Crore only) may be provided for setting up infrastructure, resource room, technology support and library etc. of the Centre. In addition, appropriate maintenance, development and recurring grants etc., as applicable, may also be provided.
9. The Committee resolved to circulate/display this report for open discussion and also hold a consultation on the same.

The draft of this report was displayed on the University website for public comments. It was translated in Hindi and made available in Braille in both languages. There public consultations with stake holders were held on the draft report. The suggestions received from various stake holders have been dully studied by the committee and wherever possible, have also been incorporated.

This report along with the draft ordinance XX(P), has been approved in the full meeting of the Committee held on 10<sup>th</sup> April, 2019 and is hereby submitted to the Competent Authority for consideration and appropriate action.


It is respectfully requested that this report may be accepted.


1. Prof. Anil K. Aneja, OSD, EOC and Nodal Officer, PwD
2. Dr. Bipin K. Tiwary, OSD, EOC
3. Prof. Kusum Lata Malik, Deptt. of Hindi
4. Prof. Sanjeev Kumar HM, Deptt. of Political Science
5. Dr. Santosh Kumar Rai, Deptt. of History
6. Dr. Renu Malaviya, Lady Irwin College
7. Dr. Nikhil Jain, Dyal Singh College
8. Dr. Pramod Kumar Singh, Maitreyi College

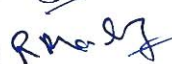
(Chairperson) 

(Member Secretary) 

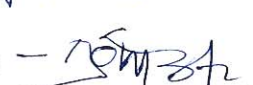
(Member) 

(Member) 

(Member) 

(Member) 

(Member) 

(Member) 

Annexure-I

**Ordinance XX (P)**  
**Centre for Disability Studies**

The Centre for Disability Studies (hereinafter referred to as CDS) at the University of Delhi shall be established under Ordinance XX(P) of the University. This Centre shall offer various academic and Research Programmes.

**1. Objectives**

The objectives of the Centre for Disability Studies shall be as follows:

- i. To promote the inclusion of disability and disability related issues in the curricula of various departments and colleges at all levels.
- ii. To conduct awareness/sensitization programmes and to evolve strategies for the inclusion of disability and disability studies at various levels.
- iii. To run Certificate, Diploma and Post-Graduate Degree Courses in disability studies and related areas such as but not limited to:
  - a) Disability and Gender
  - b) Disability and Human Rights
  - c) Disability and Law
  - d) Disability in relation to Language, Literature and Culture
  - e) Disability and Communication
  - f) Disability and Media
  - g) Disability and Health
  - h) Disability and Society
  - i) Disability and Religion
  - j) Disability and Voluntarism
  - k) Disability in relation to Theater, Cinema and other performing arts
  - l) Indian Sign Language Interpretation
  - m) Disability and Technology
  - n) Braille Systems
  - o) Disability and Sports
- iv. Offer Skills Development Courses/Programmes for students with disabilities.
- v. Offer Post-graduate courses in disability studies and related areas.
- vi. Offer Open Elective Post-Graduate courses in disability studies and related areas which will be recognized in academic Departments of the University towards Post-Graduate credits for completion of Masters degrees in the respective departments.
- vii. Conduct M.Phil/Ph.D. programmes in disability studies and related areas.



- viii. Conduct research in the field of disability.
- ix. Offer online/distance learning courses in disability studies and related areas.
- x. Offer appropriate courses for disability professionals and those wishing to work in the field of disability.
- xi. Act as a Resource Centre in disability studies and related areas for faculty/students of the University and outside.
- xii. To promote practical exposure in the field of disability.
- xiii. To promote adoption of contemporary technologies in the field of disability.
- xiv. To conduct conferences, workshops and seminars in field of disability and disability studies.

## **2. Governing Structure**

The governance of the Centre for Disability Studies shall be carried out through the following bodies under the overall control and supervision of the Executive Council of the University:

- 2.1. Governing Body
- 2.2. Advisory Council

### **2.1 Constitution of the Governing Body**

There shall be a Governing Body constituted for the management of the Centre for Disability Studies which shall comprise of:

- i. The Vice Chancellor or his/her nominee -Chairperson
- ii. Pro-Vice Chancellor or his/her nominee (Ex-officio)
- iii. Registrar (Ex-officio)
- iv. Three Experts from the field of Disability Studies or related areas to be nominated by the Executive Council
- v. Finance Officer
- vi. One Professor having knowledge of disability studies from an academic department of the University.
- vii. One Associate/Assistant Professor having knowledge of disability studies from an academic department of the University.
- viii. Director/Honorary Director/OSD of the Centre for Disability Studies – Member Secretary

#### **2.1.1. The Term**

Except for the ex-officio members, all other members of the Governing Body shall have a term of two years. The Governing Body shall meet at least once in an academic year. The quorum in the meetings of the Governing Body shall be one third of the total membership. The members may opt to attend the meeting through SKYPE or any other audio-visual system and their attendance shall be counted.

#### **2.1.2. Functions of the Governing Body**

The Governing Body shall have the following functions:

- i. To consider the budget of the Centre for Disability Studies and recommend the same for approval to the Executive Council of the University and to incur expenditure within the limits fixed in the budget approved by the Executive Council.
- ii. To consider the annual accounts along with the Audit Report and recommend the same for approval to the Executive Council of the University.
- iii. Subject to the approval of the Executive Council of the University, to manage the funds of the Institute in a schedule Bank and to authorize the Director or such Officer(s) as it may specify to operate the Bank account.
- iv. Make appointments of the Guest Faculty and office staff.
- v. To appoint the teaching staff for the CDS after obtaining the recommendations of the Selection

Committee under Statute 19(1) of the Statutes of the University and subject to the approval of the Executive Council of the University.

- vi. To appoint, suspend or terminate the services of administrative and non-academic staff of the Centre in respect of whom such powers may have been delegated by the Executive Council and to determine the emoluments and conditions of service: provided, however, that the qualifications for appointment, emoluments, and conditions of the service of such persons shall be in accordance with those laid down by the Executive Council for similar posts in the University.
- vii. To appoint or terminate the services of the non-academic staff on contract basis on the recommendation of the Advisory Council in order to improve the efficiency of the Centre in respect of whom such powers may be delegated by the Executive Council.
- viii. To determine the infrastructure requirements, including building, make arrangements for procurement and consider the recommendations of the Advisory Council.
- ix. Till such time that the Governing Body is formed or in absence of it at any time, the above functions may be discharged by the Vice Chancellor or his/her nominee.

### 2.2.1. Constitution of the Advisory Council

There shall be an Advisory Council for designing and managing the academic programmes of the Centre for Disability Studies which shall comprise of:

- i. The Chairperson to be nominated by the Governing Body.
- ii. Not more than two disability experts of Joint Secretary or above rank (Professor or equivalent in the case of academic institutions) from the Ministry of Social Justice and Empowerment or academic institutes of national importance or other Government Departments having domain knowledge to be nominated by the Governing Body.
- iii. Not more than four National Experts having rich experience in the field of disability studies or related areas and working at the senior level in a registered organization, to be nominated by the Governing Body. As far as possible, such experts should represent different kinds of disabilities.
- iv. Not more than two experts having rich experience in disability related academic matters to be nominated by the Governing Body.
- v. Not more than two academicians (serving or retired) from the domain of disability studies to be nominated by the Governing Body.
- vi. Finance Officer
- vii. Programme Coordinator (Ex-Officio Member)
- viii. Director, Delhi University Computer Centre (Ex-Officio)
- ix. Director/Honorary Director/OSD of the Institute – Member Secretary
- x. Till such time that the Governing Body is formed or in absence of it at any time, the nominations to the Advisory Council may be made by the Vice Chancellor or his/her nominee.

### 2.2.2. The Term

Except for ex-officio members, all other members of the Advisory Council shall have a term of two years. The Advisory Council shall meet at least twice in one academic year. The quorum in such meetings shall be one third of the total membership. The members may opt to attend the meeting through SKYPE or any other audio-visual system and their attendance shall be counted.

### 2.2.3. Functions of the Advisory Council

Subject to the overall control of the Governing Body, the Advisory Council shall exercise the following functions:

- i. Subject to the control of the Academic Council of the University, to prescribe the rules for admission, examination and pass/promotion criteria of the students, scholars and researchers resident and non-resident, and the fees to be paid by them.

- ii. To constitute a Research Committee for the Centre which will help in collaboration with other Institutions, Industry, Corporate, Governments, Universities and other such bodies in promoting research and to mobilize resources through collaborative research projects. The members of the research committee may not be connected with the University; they may be drawn from the field of disability studies or related areas.
- iii. To formulate long-term plans and to make such rules as it may consider essential for the execution of such plans and/or the regulation of the business of the CDS.
- iv. To formulate guidelines for the delivery of the curricula and incorporate new techniques.
- v. To recommend augmented tools and infrastructure requirements to the Governing Body.
- vi. To design, formulate and disseminate the output through publications or management development programmes in the field of disability studies.
- vii. To exercise such other powers and functions, as may be assigned to them by the Governing Body.
- viii. To do such other acts as may be necessary for the exercise of the above functions.

### 3. Office Bearers

#### 3.1. The Director

- i. There shall be a Director of the Centre who shall be appointed by the Executive Council of the University on the recommendation of the Governing Body. However, in order to meet the pressing needs of the Centre, the Vice-Chancellor may appoint the Director and report the same to the Executive Council of the University. The qualifications of the Director will be the same as that of a Professor in the University with the addition that he/she must have wide knowledge and experience of disability and/or disability studies domain. The term of appointment of Director shall be 5 years or till the person attains the age of superannuation, whichever is earlier. The Director shall be eligible for appointment for another term. The post of the Director shall be of the level of Professor of an academic department of the University of Delhi. He/she should preferably be a person with benchmark disability. In case the Director holds a substantive position as a Professor of the University or equivalent position in the University/College of the University he/she shall hold the position of the Director in addition to his/her regular duties at parent Department/Institution.
- ii. The Director of the Centre will be the Chief Executive Officer and also the Administrative In-charge and shall be responsible for the management and administration of the Centre in accordance with the Act, the Statutes, the Ordinances, the Rules and the Regulations of the University. He/she shall function under the overall control of the Governing Body.
- iii. The Director shall be responsible for organizing and monitoring the teaching/research in the Centre and shall determine the requirement of the non-academic staff and other requirements of the Centre.
- iv. The Director shall act as:
  - a) Member Secretary of the Governing Body;
  - b) Member Secretary of the Advisory Council.
- v. The Director shall be authorized to maintain and operate an Imprest Account for expenditure for day to day functioning of the CDS.

#### 3.2. Honorary Director

- i. There may be an Honorary Director with distinguished credentials in the field of disability/disability studies or related areas to be appointed by the Executive Council on the recommendation of the Governing Body. He/she shall work in an honorary/advisory capacity and shall function under the overall control of the Governing Body. However, in order to meet the pressing needs of the Centre, the Vice-Chancellor may appoint the Honorary Director and report the same to the Executive Council of the University.
- ii. In case the Honorary Director holds a substantive position as a Professor/Associate Professor in the University or equivalent position in the University/College of the University he/she shall hold the position of the Honorary Director in addition to his/her regular duties at parent Department/Institution.
- iii. The term of the Honorary Director shall be up to three years which may be renewed.

- iv. In the absence of the Director, the Honorary Director shall perform all such duties and responsibilities which are vested with the Director under the Ordinance.

### 3.3. Officer on Special Duty (OSD)

3.3.1. The Vice-Chancellor may appoint an OSD to assist the Director/Honorary Director in the discharge of their functions and such other functions entrusted to him/her by the Governing Body, Advisory Council and/or the Vice-Chancellor.

3.3.2. In the absence of the Director/Honorary Director, the OSD shall discharge the functions of the Director/Honorary Director.

### 4. Programme Coordinator

The Programme Coordinator shall be appointed by the Vice-Chancellor, either from the faculty teaching in the University or its constituent colleges, ordinarily for a term of up to three years, which may be renewed.

### 5. Visiting Faculty, Guest Faculty and Fellows

The Centre is empowered to have regular Teaching Faculty, Visiting Faculty, Guest Faculty and fellows working in the field of disability studies or related areas to meet specific requirements, the number of which may be determined by the Advisory Council from time to time.

The terms and conditions of such appointments shall be decided by the Governing Body on the recommendations of the Advisory Council as per the norms of the University. All attempts may be made to ensure that at least sixty percent of the office bearers and the faculty of the Centre are persons with benchmark disabilities.

### 6. Finances

- (i) All expenditure of the Centre, such as, on the conduct of seminars, research projects, teaching, publications, administration and other support activities shall be made as per the budget and allocation approved by the Advisory Council.
- (ii) All financial operations shall be conducted according to the rules and regulations of the University of Delhi.

### 7. Academic Staff and other Staff (Non-teaching/Technical/Ministerial/Support staff etc.)

The appointment of the above staff shall be made by the Governing Body according to the norms of the University and subject to the approval of the Executive Council of the University. Among others, the Centre shall have at least two full time Indian Sign Language Interpreters whose qualifications shall be as prescribed by the Rehabilitation Council of India (RCI).

The Vice Chancellor is authorized to take appropriate steps to create and sanction the posts.

Annexure- II

EOC/211/2017  
08/11/2017

दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

Estab. II(i)/2017/1709  
27<sup>th</sup> November, 2017

अधिसूचना  
NOTIFICATION

The Competent Authority of the University has constituted a Preparatory Committee to make recommendation regarding all aspects related to the setting up of Center for Disability Studies at University of Delhi.

1. Prof. Anil K. Aneja, OSD, EOC and Nodal Officer, PwD - Chairperson
2. Dr. Bipin K. Tiwary, OSD, EOC - Member Secretary
3. Prof. Kusum Lata Malik, Deptt. of Hindi - Member
4. Prof. Sanjeev, Deptt. of Political Science - Member
5. Dr. Santosh Rai, Deptt. of History - Member
6. Dr. Renu Malviya, Lady Irwin College - Member
7. Dr. Nikhul Jain, Dyal Singh College - Member
8. Dr. Pramod Kumar, Maitreyi College - Member

The Committee is authorized to avail the assistance / expertise of special invitees from outside the University as and when required.

This issues with the approval of the Competent Authority.

संयुक्त कुलसचिव (न/त)  
Joint Registrar-Estab. (N/T)

## UNIVERSITY OF DELHI

## ORDINANCE XX - \_\_

## DELHI SCHOOL OF PUBLIC POLICY &amp; GOVERNANCE

**Preamble**

The Delhi School of Public Policy and Governance (DSP&G) at the University of Delhi shall be established under Ordinance XX of the University. The DSP&G shall serve as the key platform to promote and foster excellence in Public Policy and Governance studies, research and outreach. The School shall be the University's interface for engaging with the wider community of academic and practitioners in initiating, developing and sharing ideas to address various emerging domestic and international public policy challenges. More importantly, the School shall fill the existing void in building a specialized and efficient cadre of researchers and professionals dedicated to public service in India.

The University recognizes the aspirations of the larger society to meet the need of developing fresh and improving existing public services and their delivery. The DSP&G aims to particularly address the challenges of policy-making in general and the growing public disenchantment with the quality of public leaders and public service professionals in particular. The University, through the School, envisages to make a major intervention in the way Public Policy and Governance are viewed, developed and practiced. The existing architecture of public policy and services is seen as falling short of expectations in running the citizens' affairs with regard to social, political, economic, legal and environmental concerns. A major reason for the disconnect between the ideal of Public Policy and Governance vis-à-vis common peoples' expectations are likely due to the defective foundations of policy-making process and lack of rootedness in the broader Indian ethos. The School shall, therefore, dedicate itself to developing a basic philosophy of governance and policy-making, contextualized in the fundamental principles of justice – the *Dharma* in ancient India – encompassing ethics, individual morality, righteousness, truth, commitment to uphold the law of the land – the Constitution - precedence to the collective welfare over the individual interests, among others. At the same time the School shall have a global outlook and draw upon the international best practices in academics and practices related to Public Policy and Governance.

The School shall be under the overall administrative and financial supervision of the Executive Council of the University of Delhi.

## Vision

A well-designed public policy and effective governance are crucial for a country to realize its socio-economic objectives. The Delhi School of Public Policy and Governance (DSP&G) is the University's endeavor to contribute to enhancing the quality of policymaking and governance in an increasingly complex and challenging world. The vision of the school is to provide an interdisciplinary platform for learning and research on Public Policy and Governance. The School will serve as a forum where the academic rigour blends with empirical evidence and the practical experience to promote the knowledge about processes of policymaking and governance. The objective is to contribute to the design and implementation of the public policy by providing context relevant policy inputs to the policymakers. The School will serve as a springboard of purposive discourse on effective and equitable governance from the developing world view-point.

Along with the formal rules and regulations, the research and learning programmes at the DSP&G will cover the informal social institutions, which are salient features of the governance in a developing country like India. Accordingly, the School is envisioned as a world class institution on Public Policy and Governance in the context of developing countries. The objective is to equip the lawmakers, policymakers and researchers with the knowledge and skill-sets to address the Public Policy and Governance challenges of the developing world.

The School shall be under the overall administrative and financial supervision of the Executive Council of the University of Delhi.

## Objectives

The objectives of the School shall be as follows:

- (i) To initiate and develop basic philosophy of governance and policy-making, contextualized in Indian values of ethics, individual morality, righteousness and truth, and to align the philosophy with international best practices.
- (ii) To provide a platform for state-of-the-art teaching, research and outreach programmes on issues related to the Public Policy and Governance, as may be identified by the Governing Body and its designated body from time to time.
- (iii) To promote research on Public Policy and Governance relating to areas and issues as may be identified by the Governing Body from time to time.
- (iv) To establish networks for dialogue and cooperation among scholars, policymakers, policy professionals, the regulators and those involved in the process of governance.
- (v) To evolve and mobilize new, online technologies for training scholars and professionals in Public Policy and Governance.
- (vi) To organize national and international seminars, workshops and conferences on issues related to the Public Policy and Governance.

- (vii) To organize documentation of resource materials on issues of Public Policy and Governance.
- (viii) To evolve new pedagogical tools for learning and training on issues related to Public Policy and Governance.
- (ix) To provide platform to students, scholars and policymakers to share and debate ideas related to Public Policy and Governance.
- (x) To publish research and policy papers, books, newsletters and journals in the broad area of Public Policy and Governance.
- (xi) To introduce and run academic programmes in the field of Public Policy and Governance.
- (xii) To generate financial resources from public and other sources both at the national and international level; and
- (xiii) To undertake such other activities as decided by the Governing Body from time to time.

## **2. Governing Structure**

The governance of the DSP&G shall be carried out through the following bodies under the overall control and supervision of the Executive Council of the University:

2.1 Governing Body

2.2 Advisory Council

2.3. Area Coordinators

### **2.1.1. Constitution of the Governing Body**

There shall be a Governing Body for the management of the DSP&G which shall comprise:

- i. Vice Chancellor or his nominee - Chairperson
- ii. Pro-Vice Chancellor (Ex-Officio)
- iii. Treasurer (Ex-Officio)
- iv. Registrar (Ex-Officio)
- v. Joint Director (Ex-Officio)
- vi. Two Deans from the Faculty of Arts, Social Sciences, Applied Social Sciences; Science, Law, Management Studies, Mathematical Sciences, Commerce and Financial Studies, by rotation
- vii. Two eminent scholars of international repute from outside the University of Delhi to be nominated by the Vice Chancellor
- viii. Two Heads/Representatives of the leading institutions in the field of Public Policy and Governance to be nominated by the Executive Council
- ix. Up to three members from the Government, Corporate Sector and Civil Society to be nominated by the Executive Council
- x. Director/Joint Director - Member Secretary

### **2.1.2. The Term**



Except for the ex-officio members, all other members of the Governing Body shall have a term of two years. The Governing Body shall meet at least once in the financial/academic year. The quorum in the meetings of the Governing Body shall be one third of the total membership.

### 2.1.3. Functions of the Governing Body

Subject to the overall control of the Executive Council of the University, the Governing Body shall exercise the following functions:

- i. Recommend the appointment of the Director and Joint Director to the Executive Council;
- ii. Approve the appointments and the related affairs as recommended by the Advisory Council;
- iii. Appoint/invite Visiting Faculty/Fellows, Fellows, Area Coordinators and Associates on the recommendations of the Advisory Council;
- iv. Approve proposals related to the objectives of the School including for academic programmes, projects, outreach activities, publication of journals, funding, etc.;
- v. Consider and approve staff requirement, create positions and initiate steps for making appointments;
- vi. Consider and approve infrastructural requirements and make arrangements for their acquisition; consider and approve the annual report of the School;
- vii. Consider and recommend the annual budget of the School for the approval of the Executive Council of the University;
- viii. Consider and recommend the annual accounts and audit report for approval of the Executive Council of the University;
- ix. Make such rules, as it may consider necessary, for regulation and smooth functioning of the School;
- x. Exercise such other powers and functions, as may be assigned by the Executive Council of the University from time to time;
- xi. To appoint, suspend or terminate the services of administrative, academic and non-academic staff of the School and to determine the emoluments and conditions of service: provided, however, that the qualifications for appointment, emoluments, and conditions of the service of such persons shall be in accordance with those laid down by the Executive Council for similar posts in the University.
- xii. To appoint or terminate the services of the non-academic staff on contract basis on the recommendation of the Advisory Council in order to improve the efficiency of the School.
- xiii. To determine the infrastructure requirements, including building, make arrangements for procurement and consider the recommendations of the Advisory Council.

### 2.2.1. Constitution of the Advisory Council

There shall be an Advisory Council for planning, designing and managing the academic activities and programmes of the DSP&G. It shall comprise:

- i. Chairperson to be nominated by the Vice Chancellor;
- ii. Up to three eminent scholars of international repute nominated by the Vice Chancellor
- iii. Three members of the Governing Body nominated by the Vice Chancellor
- iv. Up to three academics of high standing from the leading institutions in the field of Public Policy and Governance to be nominated by the Executive Council
- v. Up to five members from the Government, Academics, Corporate Sector and Civil Society to be nominated by the Executive Council
- vi. Up to three Area-Coordinators from the School nominated by the Governing Body
- vii. One representative of the Institute of Informatics and Communication, or a technical expert nominated by the Governing Body.
- viii. Director/Joint Director, DSP&G (Ex-Officio) - Member Secretary.

### 2.2.2. The Term

Except for ex-officio members, all other members of the Advisory Council shall have a term of two years. The Advisory Council shall meet at least twice in one academic year. The quorum in such meetings shall be one third of the total membership and virtual participation for such purposes shall be permitted.

### 2.2.3. Functions of the Advisory Council

Subject to the overall control of the Governing Body, the Advisory Council shall exercise the following functions:

- i. Monitor and evaluate the ongoing learning, research activities, academic programmes and outreach activities of the School;
- ii. Plan and examine fresh proposals for new programmes.
- iii. Formulate long term plans for the activities of the School, i.e., research, documentation, data repository, seminars, collaboration with national and international organizations, etc.;
- iv. Constitute Resource Groups led by Area Coordinators to carry out the programmes of the School;
- v. Formulate collaborative programmes in association with groups or national and international institutions working in areas of common interest;
- vi. Affiliate those individuals, groups and organizations including students, teachers, researchers of this and the other Universities, professionals, policymakers and private practitioners who are engaged in the activities that are of interest to the School; such individuals, groups and organizations will be eligible for financial and other assistance from the School, subject to the approval of the Governing Body on a case to case basis;
- vii. Perform such other functions, as may be assigned by the Governing Body from time to time.

### 3. Office Bearers

### 3.1. The Director

- i. There shall be a Director with distinguished credentials in the field of public policy and/or governance who shall be the Head of the School appointed by the Executive Council of the University on the recommendation of the Governing Body. The Governing Body shall define the qualifications and procedure for appointment of the Director. The term of appointment of Director shall be 5 years or till the person attains the age of 65 years, whichever is earlier. The Director shall be eligible for appointment for another term. However, in order to meet the pressing needs of the School, the Vice Chancellor may appoint a Director for a duration as mentioned in the appointment letter and report the same to the Executive Council of the University. The qualification and other requirements shall be as those for Professor in the University. Till such time a Director is appointed, the Vice Chancellor may appoint an Honorary Director and report the same to the Executive Council.
- ii. The Director shall function under the overall control of the Governing Body. S/he will be responsible for the management and administration of the School in accordance with the Act, the Statutes, the Ordinances, the rules and regulations of the University.
- iii. The Director/Joint Director shall act as:
  - Member Secretary of the Governing Body;
  - Member Secretary of the Advisory Council
- iv. The Director shall be authorized to maintain and operate an Imprest Account for meeting day to day expenditure of the School.
- v. In the absence of the Director, the Joint Director shall perform all such functions and responsibilities which are vested with the Director under the Ordinance.

### 3.2. Joint Director

- i. There shall be a Joint Director with distinguished credentials in the field of public policy and/or governance appointed by the Executive Council of the University on the recommendation of the Governing Body. However, in order to meet the pressing needs of the School, the Vice Chancellor may appoint a Joint Director and report the same to the Executive Council of the University.
- ii. In case the Joint Director holds a substantive position as a Professor of the University or equivalent position in the University/College of the University S/he shall hold the position of Joint Director in addition to her/his regular duties at his/her parent Department/Institution/College.
- iii. The term of the Joint Director shall be up to three years which may be renewed.

### 3.3. Officer on Special Duty (OSD)

- iv. The Vice Chancellor may appoint an OSD to assist the Director/Joint Director in the discharge of their functions and such other functions entrusted to her/him by the Governing Body, Advisory Council and/or the Vice Chancellor.

- v. In the absence of the Director/Joint Director, OSD shall discharge the functions vested with them.

#### 4. Webmaster

- a) There shall be a Webmaster to develop, manage and administer the online platform of the School.
- b) A Webmaster shall be appointed by the Governing Body in accordance with the rules and regulations of the University.
- c) The Governing Body shall have discretion to outsource the functions of the Webmaster to an individual/agency on contract basis.
- d) The salary and other monetary compensation for the Webmaster's position shall be decided by the Governing Body within the existing rules and regulations of the University.

#### 5. Faculty members/Fellows and Associates

The School shall have Faculty members appointed as per the relevant rules of the University. The School shall also have Visiting Faculty/Fellows and Associates, the number of which will be determined by the Governing Body from time to time.

##### i. Visiting Fellows/Faculty:

- a) Scholars who have made notable contributions in the field of public policy and/or governance and the allied fields or those who have experience with public policy and/or governance may, with the recommendations of Advisory Council and approval of the Governing Body, be invited as Visiting Fellows/Faculty.
- b) Visiting Fellows/Faculty may be invited for a period up to one year and not less than one week to deliver a course or lectures or take seminars or participate in such other activities that help in advancing the teaching and research work of the University. In exceptional circumstances, the duration may be extended to a maximum period of three years, with the approval of the Governing Body and the Vice Chancellor. They shall, however, not be members of any statutory committee of the School or of the University.
- c) The Vice Chancellor will determine on the recommendation of the Governing Body and approval of the Executive Council, the other terms and conditions as may be required, including the emolument for the appointments.

##### ii. Distinguished Fellows:

The Governing Body on the recommendation of the Advisory Council may designate leading experts and scholars in the field of Public Policy and Governance as Distinguished Fellows associated with the School.

##### iii. Affiliated Fellows:

Teachers and researchers of the University of Delhi's Departments/Colleges/Centres/Government departments/other Indian and foreign institutions or organisations may be designated as Affiliated Fellows and considered for fellowship by the Governing Body on the recommendations of the Advisory Council, for

enabling them to work on specific research issues or projects for a specific period. They may continue working in their respective parent departments/colleges/institutions and at the same time locate their research projects in the School and participate in its programmes.

**iv. Fellows on Secondment/Transfer/Deputation:**

- a) On the recommendations of the Governing Body, Fellows already in the employment of the Departments/Centres, Colleges or other institutions of the University of Delhi may be placed in the School on secondment/transfer or deputation for a specific period with full pay protection. They shall also be entitled for all allowances and benefits as applicable including continuity of service prior to their placement in the School.
- b) In the event of a Fellow being selected from outside the University, such appointment shall be for a specific period on terms and conditions as decided by the Governing Body of the School.

**v. Associates:**

Research scholars working in University Departments/Colleges/Centres and other Indian and foreign institutions or organisations will be considered for affiliation as Associates of the School for a specific project/programme/research work for a fixed period by the Governing Body.

**6. Finances**

- i. All expenditures of the School such as on the web management and conduct of teaching/research/outreach, seminars, research projects, publications, administration and other activities shall be made as per the budget and allocations approved by the Governing Body.
- ii. All financial operations shall be conducted according to the rules and regulations of the University of Delhi.